

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2390
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: February 21, 2023

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
James Gamble, Sr.
Phil Kelley, General Manager
Glenn "Pete" Steele, Attorney

Absent: Matthew Vincent

Visitors: Allen Sims, DD7
Toby Davis, DD7
Garrett Boudoin, DD7
Dean Depew, DD7
Brady Girouard, DD7
Kim Carroll, Texan Engineering (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Champagne gave the invocation.

Mr. Phil Kelley introduced the new District Engineer, Toby Davis.

Minutes of Meeting No. 2389

The Minutes of Meeting No. 2389 was approved as read.

Consider Principal and Interest Payment from Debt Service Fund

Mr. Kelley submitted an invoice received from Wells Fargo for a principal and interest payment in the amount of One Million One Hundred Seventy-Eight Thousand Eighteen and 75/100 (\$1,178,018.75) Dollars from the Debt Service Fund for the Maintenance Notes. This is the March 2023 payment. Mr. Kelley stated that this note

was for the construction of the Alligator Bayou Pump Station Annex. Upon completion of the project, the account balance is approximately \$1,648,000.00. The remaining funds will be used to fund phase one and two of the Blocks Bayou Project. Commissioner Champagne moved to approve the principal and interest payment in the amount of One Million One Hundred Seventy-Eight Thousand Eighteen and 75/100 (\$1,178,018.75) Dollars. Commissioner Gamble seconded the motion. The motion carried.

Consider Pay Request No. 7 to N & T Construction, Inc. for the New Administration Building Project

A recommendation letter to approve Pay Request No. 7 to N & T Construction, Inc. was received from Sigma Engineers for construction of the New Administration Building project in the amount of Three Hundred Thirty-Three Thousand Eight Hundred Eighty-Three and 53/100 (\$333,883.53) Dollars. Mr. Allen Sims stated that the sheet rock, electrical and cabling for the computers are scheduled to be completed this week. The outside of the building is being bricked. Anticipated delivery for the windows and store front is March 10-15, 2023. The air conditioner condenser unit is expected to be delivered this week with the air handler to be delivered in May. The crews are temporarily removing plywood covering the windows to install sheet rock and brick replacing the plywood after installation. Commissioner Champagne moved to approve Pay Request No. 7 to N & T Construction, Inc. for Construction of the New Administration Building in the amount of Three Hundred Thirty-three Thousand Eight Hundred Eighty-Three and 53/100 (\$333,883.53) Dollars. Commissioner Gamble seconded the motion. The motion carried.

Cancellation of March 7th Board Meeting

Mr. Kelley stated that the next board meeting is set for March 7, 2023. Unfortunately, that is when commissioners and staff will be attending the 2023 National

Waterways Conference (NWC) Legislative Summit and Texas Water Conservation Association's Texas Water Day in Washington, DC, therefore there will be no quorum. Mr. Kelley recommended cancelling the meeting. Commissioner Moses moved to cancel the board meeting scheduled for March 7, 2023, due to lack of quorum. Commissioner Champagne seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard stated that design efforts and work-in-kind continue on all contracts. A site visit and pre-bid meeting was held with USACE on Contract 3A. There is still no resolution on the HTRW issues. Mr. Kelley stated that a meeting was held regarding the HTRW issues with the Southwest Division Office (SWD) of the USACE which may have produced a resolution. USACE is setting up a meeting with the Texas Commission on Environmental Quality (TCEQ) to present the proposed plan to resolve the HTRW issues. Because the District believes that a resolution is close, it released approximately sixty million dollars of the remaining Senate Bill 500 funds it received from Orange County to USACE. Mr. Sims stated that the Colonel is expected to attend the quarterly Executive Governance Meeting (EGM) to be held at this office on February 23, 2023. The District received the interlocal agreement signed by Nicole Sunstrum, Executive Director of the Gulf Coast Protection District which will allow the District to receive monies from Senate Bill 1 (SB 1) funds. Of the 200 million dollars available from SB 1 funds, the District intends to request approximately 130 million dollars. Bids are currently being sought for fronting protection for Alligator Bayou, Lakeside and Rodair Pump Stations.

Manager's Miscellaneous Reports

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ending January 31, 2023, and gave a collateral securities report as of January 31, 2023.

Mr. Dean Depew stated that unit #2 at the Foley Pump Station is back online and five of the six units are back online at the Alligator Bayou Annex.

Commissioner Champagne asked about the status of the Kerr Pit negotiations. Mr. Girouard stated that OCI is now the current fee owner of the property, but they are unsure of how they are going to proceed at this time.

EXECUTIVE SESSION – CONSIDER AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No executive session was held.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 21738 – Albert Moses, Jr.

\$1,300.00 – Travel Advance – Golden Triangle Days & TWCA Convention

Ck. No. 21739 – Allen Sims

\$3,700.00 – Travel Advance – Golden Triangle Days, TWCA Convention & Legislative Summit

Ck. No. 21740 – Duck's Dragline Service

\$2,590.00 – Trackhoe Rental – Orchard Street Ditch & Transport Fees

Ck. No. 21741 – HERC Rentals Corporation

\$3,005.85 – Dump Truck Rental & License Fee

Ck. No. 21742 – Higginbotham Insurance Agency

\$356.00 – Public Official Bond Renewals (Commissioners Champagne & Moses)

Ck. No. 21743 – Lester Champagne

\$3,500.00 – Travel Advance – Golden Triangle Days & Legislative Summit

Ck. No. 21744 – LJA Engineering, Inc.

\$8,359.65 – Collection System, Stormwater Mgmt, Rodair Gully, HMGP Detention Project

Ck. No. 21745 – LJA Environmental Services, LLC

\$1,175.00 – HMGP Groves Detention Project

Ck. No. 21746 – LJA Surveying, Inc.

\$29,200.00 – Blocks Bayou Improvement Project

Ck. No. 21747 – Matthew Vincent

\$3,500.00 – Travel Advance – Golden Triangle Days & Legislative Summit

Ck. No. 21748 – N & T Construction Co., Inc.

\$333,883.53 – Pay Request No. 7 for New Administration Building Project

Ck. No. 21749 – National Networks

\$3,775.20 – Monthly Computer Services for March 2023

Ck. No. 21750 – Phil Kelley

\$3,000.00 – Travel Advance – Golden Triangle Days & Legislative Summit

Ck. No. 21751 – Richard Beaumont

\$1,700.00 – Travel Advance – Legislative Summit 1,700.00 –

Ck. No. 21752 – Sage Pump Services

\$990.00 – Hose Rental – Hebert Road Project

Ck. No. 21753 – Sprint Wase Services, LP

\$7,923.85 – Roll Off Box & Holding Tank Rental for Multiple Pump Stations, Portable Toilet Rental New Administration Building Project

Ck. No. 21754 – SWAT Construction

\$1,106.00 – Road Plate Covering Sink Hole – B Diversion

Ck. No. 21755 – Texan Engineering

\$6,336.75 – Sabine Pass to Galveston Bay Project

Ck. No. 21756 – Waukesha-Pearce Industries, Inc.

\$8,167.00 – Komatsu Excavator Rental – Hebert Road Project

Ck. No. 21757 – Xylem Dewatering Solutions, Inc.

\$5,625.00 – Discharge Pipe Rehab P.S. #3

Ck. No. 21758 – Dannenbaum Engineering Corp.

\$5,391.71 – Sabine Pass to Galveston Bay Project

Ck. No. 21759 – FILMR, LLC
\$48.00 – Social Media Posts

Ck. No. 21760 – Johnny's Towing & Recovery
\$300.00 – Transport Fee – Backhoe (DD7 to Mustang Cat)

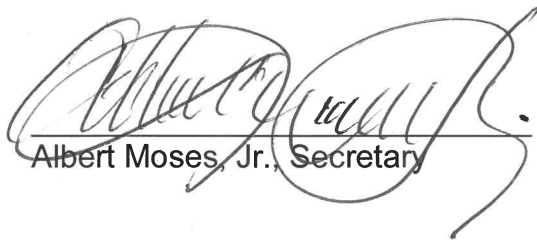
Debt Service Fund

Ck. No. 2025 – Computershare Trust Company N.A.
\$1,178,018.75 – Principal and Interest Payment

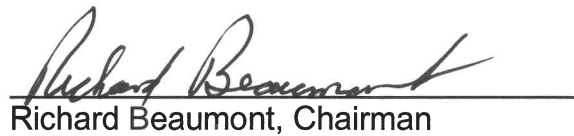
Commissioner Moses moved that the checks from the Maintenance Fund and Debt Service Fund be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:22 p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.



Albert Moses, Jr., Secretary



Richard Beaumont, Chairman